



**INTERNSHIP OPPORTUNITY**  
Department: *Field Engineering*  
Position: **Summer Intern**

**Project: Morava Corridor Motorway Project**  
**Company: Bechtel ENKA UK Limited Ogranak Beograd (BEJV)**

## **SUMMARY**

The Field Engineering Department encompasses 4 sub group under Engineering which are listed Quantity Tracking department; quantity tracking, issuing of interim payment certificates, Field Design Site Support; design site support and managing field changes and coordinate with designer, Utility Relocation; utility relocations on behalf of Employer such as water supply, electricity, telecommunication lines etc.. and run administrative works with local authorities Survey Department; support design for geodetical books preparations, zero geodetical measurements, performance measurements surveys.

The scope for intern;

### **1-Utility Relocation :**

- follow subcontractors works on site,
- monitoring works performance,
- preparation of reports, ipc'es
- work discrepancies actual site condition and design for utilities, prepare change documents,
- drawing as built design,

### **2-Quantity tracking:**

- monitoring works performance,
- Calculating the project design, executed and Togo quantities and reporting these quantities to management and relevant disciplines.
- preparation of Interim Payment Certificates,
- preparation of backup drawings for calculations,
- evaluation of subcontractors performed works,
- preparation of variations
- reviewing design drawings,

### **3-Field Engineering:**

- work discrepancies actual site condition and design, prepare change documents,
- reviewing design drawings,
- review, monitor and prepare reports for technical engineering cases issues and follow,
- temporary works design and coordination with designer.
- drawing as built design

### **Sub department Geotechnical Team:**

- to follow geotechnical issues,
- support project for logging of geological profile,
- to follow and prepare change documents site and design discrepancies,
- to follow geotechnical investigation works for the project
- to support project geotechnical issues, such as soil replacement, settlements, material management etc..

### **4-Survey :**

- to use and control site survey networks,
- support and guide construction works with survey applications,
- perform site survey measurements, performance check measurement for IPC,
- preparation and presentation of site survey data to relevant departments,
- prepare reports for case issues and follow,

## **JOB DIMENSIONS**

### **A. Supervision Received**



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- Reports to and receives operational direction from
- *Evren Selvi Utility/ Relocation Coordinator*
- *Zafer Ok / Quantity Tracking and Variation Manager*
- *Onur Sahinkaya / Field Engineering Superintendent*
- *Pankaj Kapoor/ Geotechnical Works Manager*
- *Atakan Yilmazer / Survey Manager*
- *Interns will be guided by leads in department*

**B. Supervision Exercised**

- None

**C. Contacts**

- Maintains working relationships with *Field Engineering* personnel and project Budget Line Item Owners (BLIOs) in order to perform assigned duties.
- Maintains working relationships with design subcontractors involved with the performance of assigned tasks.

**D. Location**

- BEJV's office in Kruševac (Jasički put 52d); may require minor travelling.

**ESSENTIAL JOB DUTIES**

- Gather and compile support data for the preparation of documents
- Assist Field Engineering Team in completion of the various administrative tasks required for the management of project orders.
- Conduct investigations and inquiries into specific issues, as assigned.
- Organize materials for the preparation of meetings, presentations, and training sessions.
- Assist in the preparation of periodic status reports.

**JOB KNOWLEDGE**

Intermediate to advanced knowledge of the English language, both written and spoken required.

**OTHER**